

# 1997 Annual Year Book

Second Congregational Church of Stafford at West Stafford

Annual Meeting: January 25, 1998  
1:00 P. M.  
Fellowship Hall

Dedicated to the Ministry of Jesus Christ and to those whose love and labor have made this year a year of celebrations.

- we dedicate this report to those who have begun their life journey in the church:

- we dedicate this report to those who have joined us as part of our church family:

Tina Butler  
Elaine Hoffman  
Carol Lorenzetti  
Joseph Lorenzetti  
Karen Milam  
Sheila Sprague  
David Stuart  
Joann Stuart  
Andrea Summers  
Walter Summers

- we dedicate this report to those who have passed into the next life from our church family:

Marjorie Johnson

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The Second Congregational Church of Stafford  
Established in 1764  
West Stafford, Connecticut

481 West Stafford Road  
Stafford Springs, Conn. 06076  
Telephone (203) 684-2336

UNITED CHURCH OF CHRIST

January 11, 1998

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 25, 1998, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,

Gordon B. Myott  
Clerk

Petitions

None presented.

## Agenda

## 1:00 P.M. Call to Order

- I. Reading of the Call
- II. Determination of Quorum
- III. Opening Worship
- IV. Determination of Voting Procedure
- V. Adoption of Minutes of the 1997 Annual Meeting
- VI. Adoption of Agenda and Rules of Procedure
- VII. Presentation of Annual Reports:
  - A. Pastor's Report
  - B. Church Council
  - C. Clerk
  - D. Trustees
  - E. Diaconate
  - F. Christian Education
    1. Christian Education
    2. Sunday School
    3. Youth Group
  - G. Stewardship Committee
  - H. Missions Committee
  - I. Ways & Means Committee
  - J. Pastoral Relations Committee
  - K. Music Committee
  - L. Delegates
  - M. Historian
  - N. Long Range Planning Committee
  - O. Sabbatical Report
  - P. Auditors
  - Q. Financial Secretary
  - R. Missionary Treasurer
  - S. Treasurer
- VIII. Nominating Committee
- IX. Election of Officers, Boards
- X. Adoption of 1998 Budget
- XI. Old Business

Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]

## XII. New Business

- A. Proposal for joint Worship Services with Stafford Springs Congregational Church on pastor's vacation Sundays.
- B. Capital Fund Drive
- C. Establishing job description for Secretary's position.
- D. Vote to accept Covenant proposed by Long Range Planning Committee and end term of the committee.
- E. Discussion regarding the wisdom of combining the positions of Financial Secretary and Missionary Treasurer. Vote on resolution to call for Constitution Revision Committee to present revision to accomplish this.
- F. New Business from the floor (may be discussed but not acted upon).

## XIII. Closing Worship

Adjournment

## Rules Of Procedure

“Robert’s Rules of Order shall prevail at the Annual Meeting.”  
Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

### From "Robert's Rules of Order":

- Following the Agenda:** "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."
- Conducting Business:** "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."
- Debate:** "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."
- The Previous Question:** "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."
- General Consent:** "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."
- Voting by Ballot:** "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."
- Acceptance of Reports:** "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."
- To Defer Action:** (a) Postpone to a Certain Time. If it is desired to defer action upon a question till a particular time, the proper motion to make is "to postpone it to that time." (b) Lay on the Table. Instead of postponing a question to a particular time, it may be desired to lay it aside temporarily until some other question is disposed of, retaining the privilege of resuming its consideration at any time. The only way to accomplish this is to move that the question "lie on the table".

### Recommended by the Conference Parliamentarian:

- Amendments in Writing:** Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

## Minutes of 1997 Annual Meeting

- I. Reading of the Call: The meeting was called to order at 1:00 PM and the call was read by the Clerk.
- II. Determination of Quorum: a roll count was taken with 42 present and 2 late arrivals for a total of 44. A quorum was determined to be present.
- III. Opening Worship: The moderator lead the opening worship with a bible reading, prayer and song.
- IV. Determination of Voting Procedure: it was determined that voting would be by raising of hands except for New Business items C & D. Ross Kerr made a motion and it was seconded by Suki Milam that Items C & D be by paper ballot. The vote carried the motion.
- V. Adoption of Minutes of the 1996 Annual Meeting: Ken May motioned the minutes be accepted as printed and it was seconded by Ralph Winn. A vote was taken and the motion passed.
- VI. Adoption of Agenda and Rules of Procedure: Kay Myott motioned that the agenda be suspended and that New Business item E be taken up first and then return to the agenda. This was voted on and passed. Cindy Lingley motioned and Robert May seconded that the Long Range Planning Committee report be moved to the end of the reports. This was passed by a vote.
- VII. Presentation of Annual Reports:
  - A. Pastor's Report: Rev. Wadsworth read Part 3 of his report.
  - B. Church Council: Accepted as printed.
  - C. Clerk: the Clerk added the names of members and inactive members who passed away during 1996. They were: Allastair Mackenzie, Ernest H. Meyer, Ruth W. Mackenzie, Arthur Salsbury and Joseph Duda.
  - D. Trustee: Accepted as read.
  - E. Diaconate :Accepted as read.
  - F. Christian Education
    1. Christian Education :Accepted as read.
    2. Sunday School: Accepted as read.
    3. Youth Group: Accepted as read.
  - G. Stewardship: Accepted as read.
  - H. Missions Committee: Accepted as read.
  - I. Ways & Means Committee: Accepted as read.
  - J. Pastoral Relations Committee: Accepted as read.
  - K. Music Committee: A thank you was extended to Len and Fran Pollard for the donation given to purchase the Choir Herald.
  - L. Delegates: Accepted as read.
  - M. Historian: Accepted as read.
  - N. Long Range Planning Committee: Ed Parker gave an overview of the report high lights. A word of appreciation was given to the committee and chairperson for their hard work and dedication.
  - O. Auditors: Jack Richens gave an oral report that all books had been audited and found to be in order.
  - P. Financial Secretary: Accepted as read.
  - Q. Missionary Secretary: Accepted as read.
  - R. Treasurer: John Leavitt gave an overview of the significant points of his report. A correction was made to page 21, account 34 C. The word dund was changed to Fund. Ralph Winn motioned and Steve Dewey seconded that the reports be accepted and the motion was passed by a vote.

## VIII. Nominating Committee: nominations from the floor were made as follows

Christian Education	Dorraine Parker
	Lynda Schold (additional position to cover a member with winter vacation)
Stewardship	John Leavitt

## Minutes of 1997 Annual Meeting (Con't)

Nominating	Robin Wadsworth
Alternate Delegates	Ed Parker
	Sue Leavitt
Archives	Fred Borman

Fred Borman moved nominations be closed and a second was made by Ken May.

IX. Election of Officers, Boards: Cindy Lingley moved and Ruthanne Talamini seconded that the nominations be accepted. The nominations were approved by a vote.

X. Adoption of 1997 Budget: John Leavitt gave an overview of the budget and changed the year from 1996 to 1997 in the title on p. 27. Ken May motioned to accept the budget and it was seconded by Robert May and passed with a vote.

XI. Old Business: There was no Old Business.

### Recess

During recess various committees met and those that could elected chairpersons as follows:

- Diaconate - Ken May
- Trustees - Bill Gowdy
- Ways and Means - Kay Myott
- Nominating \_ Bruce Ladr
- Long Rang Planning - Ed Parker

### XII. New Business

A. Removing of certain members from active membership to inactive membership

1. Ed Hunt
2. Ava Landry Little
3. Colleen Ferguson
4. Katherina Ferguson
5. Alice Hines
6. David Salsbury
7. Margaret Salsbury

Diane Hassman made a motion to remove the above members to inactive status and it was seconded by Ken May. After an explanation of the reasoning behind this transaction ,the action was approved by a vote.

B. Vote to accept Karen Hatch's request to be removed from membership.

Ken May made a motion to remove Karen Hatch from the membership list and it was seconded by Ruthanne Talamini and approved by a vote.

C. Trustee's Report on Investment Committee, discussion and vote on recommendations. Ross Kerr made a presentation on behalf of Trustees and explained that Current investment strategy involved low interest and we were in danger of falling behind. The committee recommended investing approximately 18% of the unrestricted funds, \$18,000, in three good mutual funds on a dollar cost averaging basis. \$1500 would be transferred per month, 500 into each fund. After discussion a motion was made by Richard Passmore and seconded by Ralph Winn to accept the recommendation. The action was passed with a unanimous vote.

D. Trustee's Report on Long Range Planning Committee, recommendations, discussion and vote on recommendations based upon building inspector's findings at the parish house.

Ross Kerr made a presentation on behalf of the Trustees. Ross explained that the inspection revealed that the following work needed to be done in 1997:

1. replace sills
2. replace garage floor
3. improve the drainage around the garage
4. replace floor support under the kitchen and front office

Items 1 through 3 would be done by Ralph Winn and other members and the fourth would be put out to bid.



## Minutes of 1997 Annual Meeting (Con't)

Items to be covered beyond the 1997 time frame are additional parking, reopen the balcony, pew seat cushions, better lighting, remodel the kitchen, additional storage, handicapped access, update electric system, improve the parish house.

Ken May motioned and Richard Passmore seconded that the recommendations be accepted and a unanimous vote was made approving the action.

### E. Honoring Seventy and Eighty year members:

Rev. Wadsworth spoke giving appropriate remarks honoring Emerson Davis, Myron Davis and Beatrice Cady and presented them with plaques. James Tripoli was also honored with a certificate of appreciation for his five years of music ministry.

F. Report on Renovations of meeting house including Financial Repayment, and discussion and vote on plan to rededicate the meeting house.

Rev. Wadsworth acknowledged the business involving renovations of the meeting house had already been taken care of. Rev. Wadsworth spoke about all the accomplishments that have been made in the last four years and that it was a credit to the membership. He commented that even people around town have made comment about our buildings and that something good must be happening here. He proposed it was time to have a rededication of the church. Ruthanne Talamini made a motion that it be held on October 26, 1997 to coincide with the church anniversary. Joe Demars seconded it and it was approved by vote.

### G. New Business from the floor:

The moderator raised the topic of coffee hour and that some people expressed the feeling it would be better to limit coffee hour to just coffee so that there was no pressure to provide baked goods. Discussion from the floor indicated the current way of holding coffee hour was fine. There is no requirement to have baked goods. If you want to provide them it is okay. If you do not want to provide them that is okay.

The meeting was adjourned at 3:20 PM

Respectfully submitted,  
Gordon Myott, Clerk

## Pastor's Report

### STATISTICAL:

Worship: Second Congregational Church - 52

Avery Park - 12

Boy Scout Jamboree - 1

Memorial Day - 1

House Dedication - 1

Communion shared 13 times

Baptisms - 4

Evergreen - 11

At Sun Valley - 1

Davis Family Reunion Service - 1

Ecumenical services - 6

Funerals / Memorial Services - 7

Communion Class - 1

Sunday School Visit - 3

Bible Study - 35 sessions

Meetings Attended :

Deacons - 9

Christian Education - 5

Long Range Planning - 8

meetinghouse Rededication Cmtee- 3

Teachers - 2

prayer chain - 1

greening of church - 1

Annual Meeting of Second Congregational Church - 1

Tolland Clergy - 6

Trustees - 5

Stewardship - 2

Church Council - 8

Acolyte Training - 1

with staff - 9

Historian - 2 - 4

church body meetings - 2

Stafford Clergy Association - 11

Connecticut Conference - 1 Annual meeting of 3 days duration

**Pastor's Report (Con't)**

other clergy - 13	Tolland Assoc Annual Meetings - 2
Ecclesiastical Council - 3	Ordinations - 1
Installations - 1	Pastoral Relations - 6
Other Church meetings - 3	
Community meetings - 64 : Includes chaplaincy in 2 other organizations and Chair of a third group all ongoing. Includes direct involvement in the pastoral care committee at JMH outreach	
pre-membership meetings - 4	pre-marital sessions - 13
pre-baptismal meetings - 6	pre-funeral sessions - 7
counseling sessions - 29 +	visits (by apt include. emergency) - 137+
confirmation meetings - 1	caroling - 1

For Second Congregational Church, 1997 has been the busiest and most involved year on record, at least as far as I have seen or have read about. For your pastor, personally, administratively and professionally 1997 has to be one for the recordbooks and I believe that without your prayers and support it may have proven impossible at times.

The loss of my father this past spring was a sad chapter for me personally. I shall miss him. My faith assures me he is at peace after his long illness. 1997 began with me throwing out my back and having to deal with that over the next couple of months. Negotiating the pulpit area fully robed and with crutches must have seemed humorous. As always some of you volunteered to pitch in and added to your own load without being asked. "Thank you" seems barely adequate.

The complete destruction of my office in the west wing of the Parish House was my next surprising challenge of note. According to some that may have heard the impact of the vehicle, I had been out of my office only 40 min. or so. To be specific only 8 days before Easter a (nice new) pickup truck impaled itself into my office, making what organization I had prepared for Holy Week a moot point. For a time I shifted my organizational base to the old secretary's office with part of my files in various caches throughout the house and upstairs while plans and arrangements for repairs were being made over the spring and summer. I eventually moved into my present office which was the old library/classroom.

Concurrently on Easter morning, after four hours away at services I returned home to a flooded kitchen and home office. Constantly running hot water had "rained" into the entire quadrant of the basement where my research office was located, saturating furniture, books, rugs, etc. That debacle took several months to right as well.

This was, as a result, a year of huge challenges. It was also a year of huge changes and global projects for our church family. The impact of the truck created the necessity for a decision to be made concerning the Parish House as a structure thus forcing the Long Range Planning Committee and Trustees to work in close and sometimes overlapping parallel scenarios for a time. The result of this were two church meetings in the late springtime whereby votes were taken to repair and renovate the parish house structure over time and to create a parking lot (temporary) upon the to-be-purchased neighboring land. To date we can be proud of the brand new replaced wing on the parish house and a regularly filled parking lot although it was sad to have to level the old home on that land. (The addition of the existing storage barn was a clear aid for future storage needs.) These events remain significant because they place us upon a track to improve our facilities and our capability to minister to more of our community. The expected placement of a traffic stoplight by the State at the intersection in front of the church will soon provide a solution to the long range problem of the dangerous exit (or entry) from church grounds from any egress point. I look forward to its instillation eagerly.

To keep tabs on all of the situations and events administratively has been challenging. Due to the shifting of the office several times and the moving away of our historian to name a couple the level of paperwork has increased quite a bit. Even so, I find I am able timewise to keep up with what is needed to be done. Of note though, as this increases, we will have a need for a secretary simply for the filing and correspondence. Within that vein I give a special thanks to my wife Robin who continued to decipher my handwriting and do the bulletins for the year. Additional thanks to Ken May for his patience in teaching me WORD and later on ridding us of the virus that infected the computer and disks. I know I will continue to count on your counsel as we look forward into the creation of a web site and other cyberspace items.

The resilience and hope of our church family was shown clearly this year within the cornucopia of activities, worship, outreach projects and special circumstances that arose. You rose to meet several challenges that we can be proud of. Last June we concluded our challenge food drive to "balance the scales" against the combined weight of Bruce Ladr, Larry Laudenslager and Rev. Wadsworth in which we together contributed 1200 pounds of food to the Stafford Food Bank over the previous nine months. Last Fall we celebrated the re-dedication of our meetinghouse which culminated the renovation work done a couple of years prior to that and supported by the congregation. We found that our computer equipment was

## Pastor's Report (Con't)

lacking in capability and with help and advice from several of our congregation we now have upgraded the system to handle more sophisticated software needed to integrate our operations more efficiently. In worship we find our sanctuary filling and the Sunday School highly attended. Our teachers, staff and substitutes are all to be credited with the strength of the mission. At Sun Valley this year, even though the service was delayed by a week, the attendance by number was recordmaking. Add to this a large number of new acolytes beginning our worship and the large number of children attending Silver Lake in the summer sessions and we find that we are working hard to try to integrate life, faith and living among the people we live with and serve. The greatest compliment I receive from you is your decision to bring relatives to church with you when they visit from afar, showing how proud you are to be a part of this church family.

Ecumenically we have continued the interaction with other churches. Baccalaureate services this year had record-setting attendance with over 115 people. During the week of prayer for Christian Unity I went to lead worship at the Stafford Baptist Church and this year (Jan, 1998) I will be participating in the 11:00 Mass at St. Edwards Roman Catholic Church. On Memorial Day it was an honor to gather with other civic groups to memorialize those who have died before us and later in the summer I led the dedication of a monument in commemoration of the Davis family in West Stafford during their 100th Reunion.

I am proud our church has continued to offer its facilities to community groups such as scouts, AA, the "Academy of Music" programs, CODA, the Birth to 3 Program to name a few. All these groups are designed to improve individuals' lives as well as their families' lives too. We support those groups that will endeavor to improve those who live in our communities. Within this outreach I must give Cindy Lingley a hearty thanks for she has continued to lead (with as much energy as they) our Youth Group. I also applaud our choir and its director Jim Tripoli. It is a wonderful problem that if the entire choir is in attendance it is impossible to logistically fit the group in the choir loft. Additional thanks to the Tripoli's for the production, replication and distribution of our newsletter. This is a massive job and one of great necessity for us as we move forward in many areas. A particular thanks this year to the Trustees and, in specific, Bill Gowdy for keeping a firm but compassionate hand on the process of dealing with insurance companies, contractors, town and church committees as various situations presented themselves and we endeavored to move forward with prudence and expedience.

So, as you can see our 233rd year has indeed been a challenging year and I have only hit the high points.

I have a few challenges to offer as we move towards this new year. First both leader and member need to take the time to be informed. There is and will continue to be a lot going on, some depending on the input of the congregation. Three informational areas exist: KIT, posted notices and verbal announcements at worship. I use all of these with practicality but I would press people to take the time/ opportunity to be informed about what is happening and what is needed. Second, I would like to see heightened participation in some of the mission and fundraising events. The motif of congregationalism is the participation of the people who are its members. The leadership needs many hands for the work that goes on here. This may be making ornaments for the next Bazaar or muffins for Easter breakfast. Some say they have never been asked. Consider yourself "asked". My final challenge this year is a challenge of mission. The final report of the Long Range Planning Committee suggests a mission activity involving all ages. I concur and challenge us to search out and embrace a mission project.

I close my report in thanksgiving for you in many ways. This church remains in my prayers as do its people and I count upon your prayers for me as I continue as your pastor. We still have a great deal to do but I feel assured that with God's help (as we have seen) even the surprising can be possible.

This year and for 1999 I offer as our text from Romans 12 :4-13

"For as in one body we have many members, and all the members do not have the same function. So, we, though many are one body in Christ, and individually members one of another. Having gifts that differ according to the grace given to us, let us use them: if prophecy, in proportion to our faith; if service, in our serving; he who teaches, in his teaching; he who exhorts, in his exhortation; he who contributes, in liberality; he who gives aid, with zeal; he who does acts of mercy, with cheerfulness. Let love be genuine; hate what is evil, hold fast to what is good; love one another with brotherly affection; outdo one another in showing honor. Never flag in zeal, be aglow with the Spirit, serve the Lord. Rejoice in your hope, be patient in tribulation, be constant in prayer. Contribute to the needs of the saints, practice hospitality.

**THIS IS OUR CHALLENGE AS A COMMUNITY OF FAITH**

Respectfully Submitted,  
Rev. Joseph A. C. Wadsworth III

## Church Council

The Church Council has had a momentous year in 1997. We have held nine regular council meetings and two special meetings in addition to the Annual Meeting in January. Following the incident where the truck hit the church prior to Palm Sunday, we struggled with the future of the physical plant and future growth for our congregation. With the Long Range Planning Committee hard at work preparing plans for the future expansion of the church, we were then faced with the immediate needs of the west wing of the parish house.

The first special congregational meeting on May 18th was focused on two issues:

- The purchase of the abutting property owned by John Kowalyshyn
- Directing the Long Range Planning Committee on a direction to pursue regarding the building/renovation of the parish house and the meeting house.

The results of the decisions were to purchase the property and to immediately set about investigating the repair/replacement of the west wing of the parish house in conjunction with the Board of Trustees.

The second congregational meeting on June 15th was dedicated to authorizing the money for the Board of Trustees to execute the replacement of the west wing and to install a gravel parking lot on the Kowalyshyn property. It has been very exciting to see the finished product of the parish house and to have the opportunity to alleviate the severe parking problem we have recently experienced.

This has been a year in which the council has worked very diligently to look to the future of our congregation while focusing on the ever-present need for stewardship of the assets of the church body. Heartfelt thanks are extended by me to all the members of the council who so faithfully attended the meetings and worked above and beyond the call of their jobs. Special kudos go to Bill Gowdy and the Board of Trustees for their total dedication to overseeing the building project so competently completed by Moulton Brothers. This massive project was faithfully superintended by Bill and his crew. Thank you all very much.

The Long Range Planning Committee has completed their work and submitted a proposed covenant to be accepted by the congregation at the annual meeting. Thank you to Ed Parker and the committee for their many meetings and the hard work they have done.

Last, but not least is a special thank you to Rev. Wadsworth for his dedication to the vision of our church body. We continue to be a church focused on trying to discern God's will for our congregation while using the polity of the democratic church our forefathers established for us many years ago. It has been my pleasure to serve as your moderator for the last two years. I wish Godspeed and the Lord's peace to each and every member of my church family as we journey in Christ's path.

Respectfully,  
Susan B. Leavitt, Moderator

## Church Clerk

This year was a little more active for the Clerk because of the activity centered around the Long Range Planning Committee and the Trustee's unexpected emergency renovations to the Parish House necessitated by the vehicular damage done to the building, both requiring Special Church Meetings in addition to the usual Annual Meeting and monthly Council meetings. Minutes have been prepared and are on file covering these meetings.

In addition, the Council asked that a study be conducted to see if there is a need to computerize the church records. With the help of Kim Kowalyshyn, Ass't Clerk, Dorrain Parker and Ken May a questionnaire was sent to all committee heads asking for their input. The resulting data was evaluated and it was determined a number of committees share the need for the same information and there is some duplication of effort in record keeping. It was concluded that there was a moderate need to computerize records after updating the church computer and then it should be done on a gradual basis, with provisions for training. More details are contained in the October report to Council.

We are finishing up 1997 with a total Active Membership of 186 compared to 184 for the same time in 1996. The calculations are as follows:

**Church Clerk (Con't)**

Total Active Members as of 12/31/96		184
A. Additions during the year:		
1. Confirmation	0	
2. Affirmation	1	
3. Re-affirmation	8	
4. Re-instatement	1	
Total		10
B. Losses during the year:		
1. Transfer	0	
2. Moved to Inactive	7	
3. Death	1	
4. Withdrawal	0	
Total		8
Total Membership December 31, 1997		186

The death was Marjorie Johnson.

Records covering four Baptisms, two weddings and seven funerals have been recorded in the paper records and computer, where appropriate.

During the Year we had an average church attendance of 62.7 compared to 66.2 in 1996 and the Choir had an average of 11.4 compared to 13.9 in 1996.

Respectfully submitted,  
Gordon B. Myott, Clerk

**Trustees**

1997 was a challenging and at times a hectic year for the trustees. The following were the primary events for the year:

1. Invested savings --Following a vote by the congregation at the January 1997 annual meeting, an investment committee was formed. This committee consisted of Bill Hassman, Ross Kerr, Joe Demars, Ralph Winn, Willard Gowdy and John Leavitt. During 1997 the committee invested \$15,000 into three mutual funds -- Fidelity Growth and Income, Vanguard Windsor II, and T. Rowe Price Equity.
2. Parish House Repairs - In the fall of 1996 the trustees received from the Long Range Planning Committee, an engineers report detailing structure problems in the Parish House. It was the goal of the Trustees to correct as many of the problems as possible. In February the sills on the east end of the building were replaced and a new support column was installed to support the first floor. This work was done by Stone Depot. In March the west end of the Parish House was struck by a run away truck. Fortunately no one was hurt, however the damage to the building was extensive. After much work by the Long Range Planning Committee, the Trustees and the congregation, a meeting was held in June 1997. After a good debate it was voted to demolish the west end of the building and rebuild it. The new west wing contains a handicap accessible entry, handicap bathroom, small kitchen area, and a church library\meeting room. It also has a roughed in room on the second floor. This work was done by the Moulton Brothers construction. The work was completed in time for the opening of Sunday School in September. Of special note is all of the painting, staining, and clean up was done by members of the church. Without their help the job would not have been completed on time.
3. Land Purchase - In the spring of 1997 John and Eleanor Kowalshyn informed the church of their interest in selling their property east of the church Parish House. Negotiations began immediately. The congregation voted to buy the property and construct a parking area. Property was purchased for \$75,000. Included in the purchase was a barn, a house, and approximately 2.5 acres of land. After careful inspection, it was determined that the house was beyond repair. With the

## Trustees (Con't)

help of the Town of Stafford the house was removed. A temporary parking area was put in by L.V. construction.

4. Following the land purchase, a loan of \$30,000 at 7% fixed for 15 years was procured at the Stafford Savings Bank. This loan helped us finish our many projects without having to take all our money out of investments.

In summary 1997 was exciting, tiring, and at times frustrating. We spent more money than any other year in our history. We also more than doubled our property holdings and in so doing will be able to meet future land needs of the Church. At the start of the year we began restoration work on a Parish House that had seen years of neglect. We finish the year with one third of the building brand new and plans in place to make the rest of the building as good as new. As I look back at 1997 I'm amazed at our many accomplishments.

I would like to thank all who helped throughout the year, many hands do make light work. Of special note was the superb secretarial work of Bill Hassman.

Respectfully submitted,  
Willard T. Gowdy, Chairman

## Diaconate

In some ways it has been a difficult year, but in others it has been a very rewarding one for the Diaconate. When Joe's father became ill, and then passed away, the Diaconate had to deal with rapid changes in plans. In all fairness, Joe did most of the arranging (getting LaVerne Kelson to preach for him), while the Diaconate just had to ensure that everything else went smoothly. There were anxious moments when we wondered if everything had been covered. We also had some very wonderful things happen. Thirteen children went to camp at Silver Lake. Funding for this endeavor was enhanced by the Easter Breakfast, the Easter Lily sale, and for 1998 campers by the overwhelming participation in the Poinsettia Sale.

Our holiday activities were quite successful. We held the Easter Breakfast with nearly ninety people served. The lilies that were ordered provided an array of color and perfume to the sanctuary for our wonderful Easter Service. Likewise, the varied Poinsettias provided a wonderful array of color to all parts of the sanctuary for our Christmas Sunday and Christmas Eve services. We again held two services on Christmas Eve, a service of readings and carols at 7:00 PM and a communion service at 11:00 PM.

This year Joe was on vacation the first Sunday in August, so we moved the communion service at Sun Valley to the second Sunday. Attendance was quite large, with many visitors from the campground attending. Later that afternoon the church held its annual picnic. Coverage of Joe's vacation Sundays was provided by Rev. Melanie Enfield, Mrs. Jane Hooper and Mr. Richard Larson.

Diaconate has been busy with additional items that may be of interest. A presence on the World Wide Web is being worked on and should appear in early 1998. The new Diaconate will have a group of seven young people participating in confirmation. This should produce several new members of our congregation in the spring. Our campership fund just keeps getting larger each year. This fund provides early registration fees to ensure that our children have a good opportunity to get the conference of their choice, as well as providing scholarships for those children whose families would struggle to pay the camp fees. A new group of acolytes is participating in the morning worship, and two new robes have been ordered to augment the four that we have.

In summary, it has been a very busy year for the Deacons. We hope that our efforts have enhanced the overall worship experience for members of the congregation.

### DEACON'S FUND

Balance January 1, 1997		\$ 1,669.73
Contributions	461.03	
Interest	46.38	
Disbursements	<570.00>	
Balance January 1, 1998		\$ 1,607.14

Respectfully submitted,  
Kenneth May, Chair

## Board Of Christian Education

1997 proved to be a year of challenge and of success as we continued to follow the course of our ministry, to share God's word with our young people, their parents, and the congregation.

Our Sunday School classes once again prospered under the leadership of Superintendent Robin Davis, and with the help of her dedicated and faithful teaching staff. Our youth group continues to be as active as scheduling allows, with Cindy Lingley as their advisor. Cindy has continued to be a great mentor for our teens as they continue in their faith journey.

1997 saw the growth of an adult Sunday school class, under the leadership of Sue and John Leavitt. And although inactive at this writing, we hope to continue this program in the future. Adult Sunday School provides an opportunity to explore the deeper meanings of scripture, and relate them to our life in today's world.

Our Wednesday evening Bible study, under the leadership of Rev. Wadsworth, continues to be strong. This program provides adults the opportunity to further their understanding of scripture from an historical approach as they explore various books of the bible.

Although there were no confirmations in 1997, enrollment for the 1998 class began in December, with 7 students. Plans have already been made for them to participate in the annual retreat to be held at Silver Lake Conference Center this February. Confirmation of the graduates will be scheduled for spring.

1997 was brought to a close in style, with the production of our annual Christmas Pageant. Following a precedent that began last year, we included both adults and children in the program, which made for a unique way to bring everyone together to help share the message of the Christmas story. This is one of the most important lessons for our Sunday School, and for the congregation as well, and it is a pleasure to share it in this way. Nancy Tripoli did a wonderful job of directing, as well as researching and writing the script. We are thankful for Nancy's talent and her dedication to the pageant.

Although it was at times a difficult year, with the damage to the parish house, and subsequent rebuilding, (the beginning of a long range plan to improve facilities), and dealing with the aftermath of construction (dust and debris as well as the clutter from moving things out of the demolished end of the building), the faith of our congregation and the willingness of our church family helped us get through it, as we completed another successful leg of our journey. Now let's get out the road map and plan our route for next year!

On behalf of the entire committee, I wish you God's peace for the coming year, and always.

Respectfully submitted,

Suki Milam (Chairperson)

Martine Milam

Robin Davis (Sunday School Superintendent)

Myrna Gambino

Dorraine Parker

Cindy Lingley (Youth group advisor)

## Sunday School

The Sunday School started out on Rally Day with 48 Students and a teaching staff of 25. The Curriculum being used is David C. Cook. Our theme of the year is Parables, and each class takes a turn presenting that message on the bulletin board located in the fellowship hall. A Chapel service is held the first Sunday of the month. Some months the students present a play to the Sunday School; other months Ken May leads the service. Rev. Wadsworth makes three visits to the Sunday School each year. He visits all the classes at least once. The Sunday School has a several surprise fire drills each year. The teaching staff has four short meetings a year. Nancy Tripoli, our Christmas Pageant Director, and cast gave our church a wonderful Christmas Pageant, "The Christmas Story". The Sunday School year ends in June with Children's Sunday where the students take an active part in the service.

Teachers: Cathy Ladr, Kim Kowalyshyn, Judy DelBene, Suki Milam, Kevin Ladr, Ali Paixao, Karen Keish, Elaine Hoffman, Tina Butler, Linda May, Sue Fay, Leslie Bourque. Helpers: Tara Brazalovich.

Substitutes: Patty Dupont, Terry Seto, Carol St. King, Bill Hassman, Paula Mc Nerney, Ed Parker, Myrna Gambino.

Sunday School Treasurer: Susan Mack

Chapel Director: Ken May

Nursery Coordinator: Dorraine Parker

Christmas Pageant Director: Nancy Tripoli

Respectfully submitted,

Robin Davis, Sunday School Superintendent

## Youth Group

Another year has come and gone with lots of new kids getting involved. The support of their parents is always greatly appreciated and exciting.

Our activities included a bowling and pizza party and a night of swimming at the Monson HS pool. We joined a trip to Boston and did the Duck Tour, Quack, Quack!! After our tour we walked along the Freedom Trail with Mr. Kerr telling us all the interesting highlights, then to Quincy Market.

Another super weekend in Vermont with our gracious hosts the Leavitt's. I'm not sure what we'd do if all the YG kids decided to go, but we sure learn the meaning of togetherness. On October 18, we headed north with Renee Bennett, Heather Cramer, Andy DelBene, Kyle Doherty, Eric and Jeremy Dupont, Lisa May, Melissa Shepard, Tim Sprague, Eric Tripoli, Kim Grotheer and I. We HIKED, took walks, chatted with people from Finland, cooked, chopped wood, played football and Scattergories, and attended church in the village.

Our Annual St. Patrick's Corned Beef Dinner was again a great success. Not only is it a super meal, it's the friends we make and the fellowship we enjoy. Our helping hands were: Tina and Vanessa Butler, Tara Brazalovich, Linda and Brian Daros, Judy and Andy DelBene, Flo Demars, Kyle Doherty and friend, Patty and Jeremy Dupont, Mike Gowdy, Kim Grotheer, Kathy, Bruce and Kevin Ladr, Missy Carberry, Gibby Paxaio, Carol St. King, Jamie Talamini and Ralph Winn. We realized \$550.00 from our group effort and donated \$256.00 to the Parish House "Fix-ip" fund, our way of helping to do our part.

Along with our dinner our Car Wash netted \$182.00. This year it was held at the new West Stafford Fire Department, many thanks for their hospitality.

At Thanksgiving and Christmas time we help the Missions Committee wrap and pack the boxes that we donate to our local neighbors in need through Stafford Human Services.

Thanks again for a great year, for your love, support, help and guidance.

Respectfully submitted,  
Cindy Lingley, Youth Group Leader

## Stewardship Committee

November 9, 1997 was selected for Stewardship Sunday this past year. The Stewardship Committee drafted and mailed a letter to all members and friends presenting the needs of the church for the coming year. Trustees had asked that \$34,000 come from member pledges. Pledge cards were collected during the offering at morning worship on November 9 and dedicated to the work of our Lord.

As of December 31, 1997 the following pledges were received:

Pledges	55	Local Budget	\$36,426
Pledges	31	Missions	\$5,244
Pledges	25	Building Fund	\$ 5,417

Respectfully submitted,

The Stewardship Committee  
Linda DaRos, John Leavitt, Kay Myott, Nancy Tripoli-Chair

## Missions Committee

We had another busy year setting up our calendar for all our projects and volunteers to oversee them. They were: OGHs March 9 with Ruthanne Talamini, Blanket Sunday May 18 with Lesley Bourque, NIN September 28 with Florence Demars, Thanksgiving and Christmas Boxes with Patty Dupont and Cindy Lingley, Veterans of the Cross December 20 and Christmas Eve with Ruthanne Talamini, Ronald McDonald House and Campbell Soup Labels for the Elon Home with Jean Barton.



## **Missions Committee (Con't)**

Our on going collection of aluminum tabs can be added to our jug in Fellowship Hall. When the jug gets filled, Jean Barton takes them to Ronald McDonald House in Springfield. They turn them in and use the funds toward their work with children.

This year we collected over 1000 pounds of food items to match the challenge given to us by Joe, Bruce and Larry, matching their weight. It sure kept the Pollards busy delivering all the food to the Stafford Food Bank.

We continue to save labels from Campbell's products; please put them in the box in the Narthex.

This year we made thirteen Thanksgiving boxes and ten Christmas boxes for our local NIN. Some turkeys were donated while we bought others with donations from our NIN jar in Fellowship Hall. Thanks to the Youth Group for their help in wrapping and packing, and to the Duponts for creating a nice holiday card.

Another big THANKS to Northeast Utilities and Bruce Ekenbarger for their \$300.00 donation to us for local missions projects. This year donations were made as follows: Stafford Fuel Bank \$200.00, Chestnut Hill Children's Fund \$200.00, the Soup Kitchen at the Methodist Church \$50.00, and Stafford High School Safe Graduation Project \$50.00.

During the year we have received several thank you notes from Human Services, the Ronald McDonald House and our Wider Missions Support to the conference and beyond.

Once again I am grateful for your generous support, showing that you never get tired of helping others and to show your thankfulness for all your blessings.

Respectfully submitted,  
Cindy Lingley, Chairperson

## **Ways And Means Committee**

Your Ways and Means Committee had a busy and successful year in 1997. We once again helped organize the Goods and Services Auction in the spring under the capable guidance of Sue and John Leavitt. We also held our fall and spring Tag and Rummage Sales, the what seems to be annual banquet for Bill Gowdy's company, a Watkins Party, a Current sale, the Holly Bazaar, the Ham Dinner, and let us not forget the summers big event of the Chicken BBQ, under the watchful eye of Ralph Winn. This turned out to be a huge success and we will be looking to improve on the way we handled ticket sales for the coming year.

We had another profitable year and even went over the amount called for the year by the Trustees. Our thanks to all who helped us in your special ways, by either working, baking, making, or just showing up to all the events. We couldn't do it without everyone's support.

The Ways and Means Committee

Florence Demars	Lee Kerr	Cindy Lingley
Diane Hassman	Ross Kerr	Kay Myott, Chair

## **The Pastoral Relations Committee**

No Report

## **Music Committee**

No Report

## Delegates

During 1997 your Delegates attended one meeting, the UCC Annual Conference on October 18 in Bridgeport, CT. We heard speakers and participated in voting on the business on the agenda. As a group we voted on and passed the following items:

- Due to restructuring the conference into regions last year the Conference By-Laws needed revision to fit the new structure. The proposed By-Laws were reviewed in detail and adopted with minor changes.
- A resolution was adopted, after modification, that pastors would encourage HIV testing during marital counseling.
- A resolution was adopted, after minor change, that conference resources would be allocated in support of equitable education.
- A resolution was adopted that the conference would support justice and civil rights for lesbian/gay/bisexual persons.
- The \$ 3,249,874 Conference Budget was reviewed and passed. The Per Capita dues remain at \$ 2.00.

Respectfully submitted,  
Gordon and Kay Myott  
Delegates

## Historian

I believe a lot of history has been made during the 1997 year as mentioned eloquently within the other reports presented. It is the largeness of those other events, decisions and actions which over-shadowed the mundane activities of the historian this year. Generally this year's activities centered mainly around the continuation of collection of archival material as well as the initial organization of the archive itself. I appreciate the gifts made this year to fill in with information from lesser known periods of our history and to enhance the clarity of the periods already known.

As always I solicit copies or originals of books, tickets, certificates or other memorabilia. Additionally entries in old diaries may add flavor to our community's already rich history. I continue to receive periodic requests for information about the history of our church and our community.

This year I expect we shall sell the last remaining volume of the first printing of the History and begin the sale of the second printing. That is indeed exciting.

Rev. Joseph Wadsworth, Pro-tem

## Long Range Planning Committee

### An Eye to the Future

Formed in January 1996, the Long Range Planning Committee was charged by the Council to define and anticipate the needs of the Church over the next several years.

Realizing that the opinions of the whole church must be considered in this endeavor, various methods of gathering information were employed, the most successful of which was the Focus Groups. Loaded with ideas from a substantial percentage of the membership, the committee attempted to categorize and evaluate each and every suggestion. Certain items which could be addressed in a more short-term horizon were immediately referred to other boards and committees. Three items emerged as primary concerns to virtually everyone: inadequate parking space, the need for refurbishing or replacing the Parish House, and the need for an expanded Sanctuary and Fellowship Hall.

The committee explored a number of possible solutions to these issues, involving members of the Trustees, Diaconate, and Christian Ed. An architect was brought in to view the properties and make suggestions. Several members offered drawings and plans. During this period, two events occurred. First, when the Trustees (at the request of this committee) inquired about leasing space for parking from John Kowalyshyn, an attractive offer of sale was made for the entire property. Second, the truck which damaged the west end of the Parish House served as a catalyst for prompt action on plans to renovate the building.

The congregation acted on these matters, and the Trustees assumed responsibility for the immediate projects; Council appointed a Building Committee to oversee the Parish House and Meeting House issues, and the committee was able to

## Long Range Planning Committee (Con't)

focus again on its original purpose: the establishment of two, five, and ten year goals. It is the belief of this committee that the items presented here reflect the needs expressed by the congregation, and that they are realistic and attainable. Therefore, the Long Range Planning Committee recommends the adoption of the following:

By the end of two years

### PHYSICAL

- Complete plans for renovation of the Parish House, expansion of the Sanctuary and Fellowship Hall, with particular attention to accessibility for the handicapped;
- Plan and initiate a capital fund drive to pay for the renovation and expansion projects.

### PROGRAM

- To encourage an increase in membership of 5% annually;
- To encourage an increase in Sunday School population of 7% annually;
- To increase giving and decrease fund raising to meet the budget;
- To increase the volunteer base;
- To institute a Missions project which directly involves the membership (Habitat for Humanity, for example); this ideally includes both the youth and the adults;
- To develop adult Christian Education by establishing Retreat Weekend(s);
- To budget for and hire a secretary.

By the end of five years

### PHYSICAL

- To complete work on the Parish House, and begin work on the Sanctuary and Fellowship Hall;
- To purchase a new organ as part of the Sanctuary expansion.

### PROGRAM

- To continue growth objectives outlined above (membership and giving);
- To broaden the music program to include guest artists and a wider variety of worship music.

By the end of ten years

### PHYSICAL

- To have completed all renovation projects;
- To have paid for all costs of renovations.

### PROGRAM

- To maintain growth objectives, to the ultimate goal of covering the entire budget with giving, and eliminate fund raising for paying bills;
- To add a Youth Minister to the staff, possibly as a Christian Ed leader. This would be contingent on actual growth of the membership.

\* \* \*

We believe that the Holy Spirit has been active with this committee, and will lead us as we covenant to adopt and achieve these goals.

Respectfully submitted,

Judy DelBene, Shirley Hatch, Susan Leavitt, Ed Parker (Chair), Claire Richens, Jim Tripoli, John Leavitt and Rev. Wadsworth ex-officio

Note: The committee wishes to express its thanks to Joe Demars who served with us for several difficult months. Your views helped greatly in shaping our way. May God bless you always.

## Sabbatical Report

### Conceptual View

In my original contract with Second Congregational Church it was agreed that at my seventh year of service I would be granted a sabbatical leave in addition to vacation periods. My intention for my sabbatical leave in the year 2000 is to use this time to strengthen my faith through study, travel and reflection. The specifics of this period have not been set forth but a portion of it will be to see a production of the Passion Play held every ten year in Oberammergau, Germany. (Some of the performances are already selling) I expect to spend considerable time in Scripture Study and it is possible that I may improve my skills in computer use (a daunting challenge). The design of this period is to further enhance my abilities in ministry and to re-energize my faith journey for continued ministry in Second Congregational Church.

I thank you in advance for your support of my sabbatical leave. Indeed I am certain I will come to care for you even more as a result of it than I do now.

Post Note: The specific timetable of the sabbatical is not yet determined but will be further delineated in the 1999 Annual Report.

Rev. Joseph Wadsworth

### Auditors

To be given at the Annual Meeting

Respectfully submitted,  
Auditors

### Financial Secretary

In 1997 we accomplished the following in pledges and contributions:

<u>Pledges</u>	59	Paid in full	32
		Overpaid	11
		Underpaid	16
Other	27	Contributed but did not pledge	
<u>Building Fund</u>	23	Paid in full	11
		Overpaid	3
		Underpaid	9
<u>Maintenance Fund</u>	13	Paid In Full	6
		Overpaid	1
		Underpaid	6

When making out your check for current expenses and building fund please do not include your missions pledge. It also would help if you marked your envelopes on the front with the amounts.

Respectfully submitted,  
Claire C. Richens, Financial Secretary

**Missionary Treasurer****Mission Pledges Received in 1997**

General Missions Collections

\$5,458.00

Pledges

33

Paid in full

7

Overpaid

8

Underpaid

18

**Special Offerings**

One Great Hour of Sharing

\$ 126.00

Missions Committee (C.L.&amp;P.)

300.00

Blanket Fund

462.00

Lori Potter Fire Fund

155.00

Neighbors In Need

189.00

Veterans Of The Cross

467.00

**Total Special Offerings**

\$ 1,699.00

**1997 Total Missions****\$ 7,157.00**

Respectfully submitted,  
 Lee Kerr, Missionary Secretary

**Treasurer**Receipts

R2	*Travel			
	Donations for Special Travel Expense			\$ 370.00
R10	Miscellaneous:			
	Use of facilities	793.25		
	Other	5.00		798.25
R12A	*Christian Education:			
	*Bible Study books			42.00
R12B	*Sunday School Funds:			
	Offerings	1,108.07		
	Transfer from escrow	491.93		1600.00
R13A	*Summer Conference:			
	Registration Reimbursements	975.00		
	Poinsettia Sale	470.00		
	Easter Lily Sale	230.00		
	Easter Breakfast	128.00		1,803.00
R16A	*Maintenance Fund and Insurance Proceeds			
	Insurance Proceeds	21,047.65		
	Donations	2,877.25		23,924.90
R17	*Music:			
	Organ Fund Donations	790.00		
	Donation for Choir Herald	230.00		1,020.00
R18	Fund Raising:			
	Tag, Food Rummage Sales (2)	2,855.10		
	Bazaar	2,840.10		
	Dinners (3)	3,223.25		
	Goods & Services Auction	2,735.00		
	Flea Market	72.00		
	Current Sale	416.10		
	Watkins Sale	175.00		
	Easter Sale	162.95		
	*Church History Books	44.00		12,523.50
R19	Free Will Offerings			2,646.55
R20A	*Transfer from Invested Funds			90,286.13
	(Net after Capital Project expenses = 4,104.27)			
R20B	*Transfer Interest Earned on Parsonage proceeds			4,479.09
R22	*Youth Group:			
	Corned Beef Dinner	549.50		
	Car Wash	182.00		
	Transfer from escrow	234.30		965.80

## Receipts (Con't)

R26	Lighting of the Cross		230.00
R28	Pledges		33,912.00
R28A	Contributions		7,827.35
R29	*Missions (Basic Support)		5,458.00
R30	*Special Missions		
	Veterans of the Cross	467.00	
	Blankets	412.00	
	C. L. & P.	300.00	
	Neighbors In Need	189.00	
	Lori Potter Fire Fund	155.00	
	One Great Hour of Sharing	126.00	
	Blankets (1998)	50.00	1,699.00
R31	Initial Offerings (for pledge envelopes)		103.00
R32	Memorial Gifts:		
	Anonymous	2,500.00	
	Alice Demars	185.00	
	Marjorie Johnson	145.00	2,830.00
R32A	Living Endowment - Gift		1,000.00
R34	*Building Fund		
	Mortgage proceeds	30,000.00	
	Transfer from escrow	9,113.23	
	Donations	2,239.00	41,352.23
R38	Checking Account Interest		295.20
	<b>Total Receipts</b> .....		<b>\$ 235,166.00</b>

Disbursements

D1	Minister's Salary		\$ 16,315.40
D1A	Guest Ministers		375.00
D1B	Transfer to Sabbatical escrow		2,700.00
D2	Minister's Travel Allowance		2,439.25
D2A	Minister's Book/Study Allowance		233.81
D2B	Minister's Housing Allowance		9,000.00
D2C	Minister's Reimbursed Professional Expenses		6,000.00

## Disbursements (Con't)

D3	Minister's Annuity & Family Protection		3,544.13
D3A	Social Security		1,932.25
D4	Minister's Health Care		
	Health Care Premiums	3,380.40	
	Health Care Premium reimbursement	945.00	
	Health Care fund payments	857.92	
	Transfer to Minister's Health Care Fund escrow	635.68	5,819.00
D5	*Custodian		
	Regular Services	100.00	
	Special Function	75.00	175.00
D6	Church Utilities:		
	Oil	1,495.61	
	Electric	858.43	
	Telephone	347.43	
	Gas	45.00	2,746.47
D6A	Parish House Utilities:		
	Oil	768.18	
	Electric	415.42	1,183.60
D8	Church Insurance:		
	*Property and Casualty	1,243.75	
	Workman's Compensation	368.00	1,611.75
D9	Organist:		
	James Tripoli	4709.63	
	Robin Wadsworth	75.00	
	Roz DeCarli	75.00	
	Susan Leavitt	75.00	4,934.63
D10	Miscellaneous:		
	Purchase of Kowalyshyn Property	75,932.36	
	Moulton Bros. (Parish House)	8,176.77	
	O'Grady & Parks (Legal Services)	640.00	
	LV Construction	450.00	
	Refrigerator for Parish House Kitchenette	144.99	
	These Days	54.00	
	Stafford Cemetery Assn.	10.00	85,408.12
D11	Per Capita Dues:		
	Connecticut Conference	368.00	
	Tolland Association	73.60	441.60



## Disbursements (Con't)

D12A	Christian Education:		
	Sunday School Curriculum materials	1,605.49	
	Confirmation Class materials	99.50	
	*Bible Study materials	83.00	
	Nursery Furnishings	72.39	1,860.38
D12B	*Sunday School Funds:		
	Gift to Maintenance Fund	700.00	
	Gift to Chestnut Hill Children's Fund	500.00	
	Gift to Silver Lake	250.00	
	Gift to Ronald McDonald House	150.00	1,600.00
D13	Delegates		369.26
D13A	*Summer Conferences:		
	Registrations:	1,400.00	
	Poinsettias	249.90	
	Lilies	150.00	1,799.90
D14	Office Supplies:		
	Copier Supplies	235.85	
	Other Supplies	63.68	
	Special Bulletins	49.47	
	Financial Secretary's Supplies	380.76	729.76
D14A	Postage:		
	*Newsletter	192.00	
	Treasurer	41.20	
	Other	75.60	
	Long Range Planning Committee	27.84	336.64
D15	Stewardship (postage)		40.64
D16	Maintenance:		
	Copier Maintenance	625.50	
	Plumbing and Heating	460.82	
	Supplies for Work Days	265.36	
	Paper Goods	39.40	
	Lawn Care & Snow Removal	289.00	
	Fire Extinguisher Service	134.25	
	Electrical	42.00	
	Other	70.78	1,927.11
D16A	Maintenance Fund & Insurance Proceeds		
	Moulton Bros (Parish House)	12,750.00	
	Rev. Wadsworth - insurance reimbursements	7,805.15	
	Transfer to escrow	2,017.18	
	Parish House sill repairs	1,128.00	
	Paint & Stain (Parish House)	224.57	23,924.90

## Disbursements (Con't)

D17	Music:		
	*Organ Fund	790.00	
	*Music	245.12	1,035.12
D18	Fund Raising:		
	*Supplies for Dinners (2)	386.67	
	Kitchen Supplies	196.41	
	*Advertising	77.20	660.28
D20A	Transfer to invested funds		
	Transfers to Mutual Funds	3,000.00	
	Returned to Savings Accounts	7,437.66	10,437.66
D22	Youth Group:		
	Gift to Maintenance Fund	264.25	
	Trip to VT	201.55	
	Bowling & Pizza	192.00	
	Other Trips (2)	508.00	1,165.80
D23	Worship Supplies:		
	Accolyte Robes	99.90	
	Communion Cups	30.85	130.75
D29	*Missions Pledges - Basic Support		5,458.00
D30	*Missions:		
	Missionary Society of CT	782.00	
	Church World Service (Blankets)	412.00	
	Stafford Fuel Bank	200.00	
	Operation Fuel	23.00	
	Chestnut Hill Children's Fund	200.00	
	Lori Potter Fire Relief	155.00	
	Shoes to needy in Ukraine	69.84	
	Soup Kitchen	50.00	
	Safe Graduation	50.00	1,941.84
D32	Memorial Gifts:		
	Transfer to escrow		2,830.00
D32A	*Living Endowment:		
	Designated Gift	1,000.00	
	Marjorie Johnson	10.00	1,010.00
D34	*Building Fund		
	Moulton Bros (Parish House)	26,576.23	
	LV Construction (Parking Lot)	3,350.00	
	Transfer to escrow	2,312.77	32,239.00
D37	Parish House Mortgage		808.95
	<b>Total Disbursements.....</b>	<b>.....</b>	<b>\$ 235,166.00</b>

**Summary**

Total Receipts	\$ 235,166.00
Total Disbursements	<235,166.00>
Net Operating Gain/<Loss>	\$0.00

**Checkbook Summary:**

Balance on Hand - January 1, 1997	\$1,119.86
Plus - Receipts	235,166.00
Less - Disbursements	<235,166.00>
Balance on Hand - December 31, 1997	\$1,119.86

**Premium passbook - SSB #48000789****Living Endowment Funds:**

Note: Only 90% of the interest may be disbursed. Principal and remaining interest must be reinvested.

When a church members dies, \$10 must be added to this amount from the general fund.

[This account includes \$3,926.18 in Trust Funds.]

Balance 1/1/97	\$ 19,095.09
Deposits	1,010.00
Interest Earned 1997	841.54
Balance 12/31/97	\$ 20,985.86
Principal	\$ 14,097.67
Accum. Interest	\$ 6,888.19

**Escrowed Funds held in SSB #48000789**

(These funds are in addition to the statement of Living Endowment Funds above)

Balance 1/1/97	\$ 0.00
Plus - transferred from General Fund	8,746.25
Balance 12/31/97	8,746.25
Account Total	\$ 29,732.11

**Money Market Account SSB #463113010**

Note: This is a checking account with fluctuating interest rates. It has no restrictions except as other funds temporarily deposited in it may be restricted.

Balance 1/1/97	\$ 1,228.44
Interest earned 1997	20.92
Less - transferred to General Fund	<1,249.36>
Balance 12/31/97	\$ 0.00

**SSB Premium Passbook #48000690**

Balance 1/1/97	\$ 17,146.23
Plus - transferred from Fidelity Money Market	75,000.00
Plus - bequest from Benton estate	666.66
Interest earned 1997	604.62
Less - transferred to General Fund	<93,417.51>
Balance 12/31/97	\$ 0.00

Fidelity Money Market #141-227447	
Balance 1/1/97	\$ 85,306.40
Transferred to Vanguard Windsor II fund	<3,000.00>
Transferred to T. Rowe Price Equity Income fund	<3,000.00>
Transferred to SSB #48000690	<75,000.00>
Transferred to Fidelity Cash Reserves	<3,183.52>
Transferred to Fidelity Growth & Income Fund	<3,000.00>
Interest earned 1997	1,877.12
Balance 12/31/97	\$ 0.00
Fidelity Cash Reserves	
Balance 1/1/97	\$ 0.00
Transferred from Fidelity Money Market	\$ 3,183.52
Transferred to Fidelity Growth & Income Fund	<1,500.00>
Fees	<24.00>
Dividends + Interest earned in 1997	66.16
Balance 12/31/97	\$ 1,725.68
Fidelity Growth & Income Fund	
Balance 1/1/97	\$ 0.00
Transferred from Fidelity Money Market	\$ 3,000.00
Transferred from Fidelity Cash Reserves	1,500.00
Dividends, Capital Gains and Appreciation in 1997	229.42
Value 12/31/97	\$ 4,729.42
T. Rowe Price Equity Income Fund	
Balance 1/1/97	\$ 0.00
Transferred from Fidelity Money Market	3,000.00
Transferred from General Fund	1,500.00
Dividends, Capital Gains and Appreciation in 1997	544.86
Value 12/31/97	\$ 5,044.86
Vanguard Windsor II Fund	
Balance 1/1/97	\$ 0.00
Transferred from Fidelity Money Market	3,000.00
Transferred from General Fund	1,500.00
Dividends, Capital Gains and Appreciation in 1997	738.15
Value 12/31/97	\$ 5,238.15
SSB CD #75001323	
(5 year, matures 5/30/00, APY 7.00%)	
Principal	\$ 28,000.00
Estimated accrued interest to 12/31/96	3,185.62
Estimated Interest earned 1997	2,111.27
Estimated Balance 12/31/97	\$ 33,296.89
SSB CD #74000566:	
(4 year, matures 6/16/99, APY 6.35%)	
Principal	\$ 50,000.00
Estimated accrued interest to 12/31/96	4,928.01
Estimated Interest earned 1997	3,383.57
Estimated Balance 12/31/97	\$ 58,311.58
(Restricted funds in this account: \$ 55,361.57 (Principal of Marie Carlson estate))	

## MBNA CD #42-055982-3:

(5 year, matures 11/19/01, APY 6.77%)

Principal	\$ 50,000.00
Estimated accrued interest to 12/31/96	387.87
Estimated Interest earned 1997	3,408.60
Estimated Balance 12/31/97	\$ 53,796.47

## Escrowed and other funds in the above accounts include:

Parsonage Principal	\$ 67,670.66
Building Fund escrow	2,527.55
Organ Fund escrow	5,115.37
Maintenance Fund escrow	2,817.03
Memorial Fund escrow	5,084.54
Minister's Health Care Fund escrow	2,361.82
Youth Group escrow	1,079.10
Sunday School Funds escrow	1,266.04
Sabbatical escrow	2,700.00
Total escrowed and other funds	\$ 90,622.11

## Invested Funds Summary:

Balance 1/1/97	\$ 259,277.66
Total Restricted Interest earned 1997	775.62
Total Unrestricted Interest and other gains earned 1997	13,026.61
Interest on Parsonage Funds	<4,479.09>
Other transfers to General Fund (net)	<79,848.47>
Escrow transfers (net)	1,446.17
Other receipts	1,676.66
Balance 12/31/1997	\$ 191,875.16
Unrestricted funds	\$ 31,104.99
Restricted or escrowed funds	\$160,770.17

## Proposed 1998 Budget

<u>Expenditures</u>	<u>'97 Proposed</u>	<u>'97 Actual</u>	<u>'98 Proposed</u>	<u>Change</u>
Pastoral Compensation Pkg	45,161.00	45,283.84	46,516.00	1,355.00
Funding of Sabbatical	2,700.00	2,700.00	2,700.00	0.00
Substitute Pastors	300.00	375.00	340.00	40.00
Secretary	0.00	0.00	0.00	0.00
Custodian	0.00	175.00	1,300.00	1,300.00
Church Utilities	3,200.00	2,746.47	3,200.00	0.00
Parish House Utilities	1,600.00	1,183.60	1,600.00	0.00
Insurance	1,600.00	1,611.75	1,750.00	150.00
Parish House Loan		808.95	3,240.00	3,240.00
Organist Salary	4,980.00	4,934.63	5,540.00	560.00
Youth Group	200.00	1,165.80	200.00	0.00
Miscellaneous	1,000.00	85,408.12	1,000.00	0.00
Dues (Conf. & Assoc.)	460.00	441.60	500.00	40.00
Christian Education	2,200.00	1,860.38	2,200.00	0.00
Summer Conferences	1,400.00	1,799.90	1,600.00	200.00
Conference Delegate Expenses	150.00	369.26	150.00	0.00
Supplies	800.00	729.76	1,000.00	200.00
Postage	400.00	336.64	400.00	0.00
Stewardship	100.00	40.64	100.00	0.00
Maintenance	3,200.00	1,927.11	3,200.00	0.00
Music	850.00	1,035.12	850.00	0.00
Fund Raising	500.00	660.28	750.00	250.00
Worship Supplies	200.00	130.75	200.00	0.00
Living Endowment	30.00	1,010.00	30.00	0.00
Transfer to Invested Funds		10,437.66	0.00	0.00
Building Fund	3,600.00	32,239.00	4,760.00	1,160.00
Maintenance Fund	2,000.00	23,924.90	0.00	-2,000.00
Memorial Gifts	0.00	2,830.00	0.00	0.00
Sunday School Funds	1,500.00	1,600.00	1,500.00	0.00
Benevolence - Basic Support	5,500.00	5,458.00	5,500.00	0.00
Benevolence - Spec. Missions	1,200.00	1,941.84	1,500.00	300.00
Total Expenditures	84,831.00	235,166.00	91,626.00	6,795.00
 <u>Receipts</u>				
Pledges	32,000.00	33,912.00	36,000.00	4,000.00
Freewill	3,200.00	2,646.55	3,000.00	-200.00
Contributions	6,500.00	7,827.35	8,000.00	1,500.00
Fund Raising	9,540.00	12,523.50	10,000.00	460.00
Building Fund	3,600.00	41,352.23	8,000.00	4,400.00
Maintenance Fund	2,000.00	23,924.90	0.00	-2,000.00
Summer Conferences	1,400.00	1,803.00	1,600.00	200.00
Lighting Of The Cross	300.00	230.00	300.00	0.00
Christian Education	100.00	42.00	100.00	0.00
Initial Offerings	50.00	103.00	50.00	0.00
Miscellaneous & Other	250.00	6,984.05	250.00	0.00
Checking Account Interest	100.00	295.20	100.00	0.00
Transfer from Invested Funds	13,111.91	90,286.13	11,246.91	-1,865.00
Interest on Parsonage Funds	4,479.09	4,479.09	4,479.09	0.00
Sunday School Funds	1,500.00	1,600.00	1,500.00	0.00
Benevolences - Basic Support	5,500.00	5,458.00	5,500.00	0.00
Benevolences - Spec. Mission	1,200.00	1,699.00	1,500.00	300.00
Totals	84,831.00	235,166.00	91,626.00	6,795.00

## Summary of Capital Projects 1997

## Expenses:

Purchase of Kowalyshyn Property	\$ 75,000.00	
Legal and other closing costs	1,572.36	
Repair and renovate Parish House	47,727.57	
Parking Lot	3,800.00	\$ 128,099.93

## Funding:

Invested Funds	75,744.20	
Insurance proceeds	13,242.50	
Building Fund	9,113.23	
Mortgage	30,000.00	\$ 128,099.93